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Impressions

The Open Mind Company Newsletter

*To facilitate access to information and ideas by
providing affordable library management solutions*

June 2010 - Vol 3, Num 6

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Susan H. Tanner
Instructional Technology
Specialist - Library Automation
Greater Southern Tier BOCES

Maureen Frei, who is the middle school librarian here in Horseheads, said, "I like the immediacy of it. An instant means for one to check if a title is available in the library."

Tracking borrowed items from other libraries



Using Temporary Records for ILL is a great way to keep track of borrowed items from other libraries.

Many libraries, such as yours, need to manage borrowed items from other libraries. The best way to keep track of these items is to use the Temporary Record feature in Circulation.

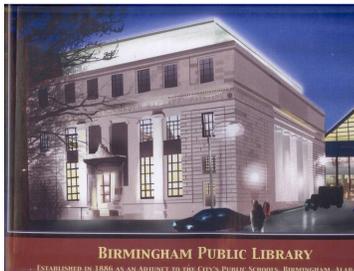
Just follow these easy steps:

1. In the Loan mode, scan the patron's barcode.
2. On the Item menu, select Add Bibliographic.
3. Select a template and then click OK. (Tip: Create an ILL template in Cataloging to include the fields you need, such as author and title.) This opens a blank Create New Bibliographic Record window.
4. Add as little or as much bibliographic information as the record requires. In the 852 field, type the lending library name in the subfield a and "ILL" in subfield k. This step helps you track lenders, print lists and reports.
5. Click OK to accept.
6. At the prompt -Create Holding Record? - click Yes.
7. Add the call number on the book, if desired. (Tip: If you do not type in a call number, at least put ILL in the prefix - subfield k. This signals your patrons when they come across the item in your OPAC. It also gives more options in searching and sorting records in your database.)
8. Insert the barcode already on the book into the 852#p, if this does not conflict with your library's barcode range. Assign the item group. (Tip: Create an ILL item group in Group Editor.)
9. Select the Temp check box before saving. This marks the record for deletion upon return.
10. Click OK to save and the item is immediately checked out to the patron.

When the item is returned and you scan the barcode on the book, the temporary record created is automatically deleted. The item is no longer shown in your OPAC, but the record is still available in

your database for statistical or other reports.

Honoring America's Public Libraries



Birmingham Public Library

Birmingham, Alabama

In 1886, the Birmingham Public Library was established as an adjunct to the city's public schools. The superintendent of the public school system at the time, John Herbert Phillips, set up a library in a room adjoining his office. After several decades of growth a public library board was founded in 1913. Responsibility for funding the library was then assumed by the City of Birmingham.

The library then relocated to City hall. It was totally destroyed in 1925 by a great fire. Two years later, a building of Indiana limestone with an imposing neo-classical design was completed and served as the central facility for 57 years. To facilitate the expanding collection and increased demand for services, a 133,000 square foot contemporary-style structure was completed in 1984. A crosswalk was built to connect the new structure to the original building. Extensively renovated in 1985, the original building was renamed the Linn-Henley Research Library in honor of two founding families of Birmingham Together these two buildings comprise the central library of the Birmingham Public Library System.

The branch system was born when the Birmingham Public Library began to assume responsibility for the operation of the libraries in the independent communities that were progressively incorporated into Birmingham. The library continued to grow throughout the first half of the 20th century despite the impact of war, economic depression and the adverse affects of segregation.

In April 1963, the Birmingham Public Library integrated racially after almost fifty years of duplicating physical facilities, services and collections. The library system desegregated voluntarily, although the prevailing legal and political pressure of the 1960s almost certainly factored into the decision. From a room not much bigger than a closet, the Birmingham Public Library concluded the 20th century as one of the largest and most well respected library systems in the Southeast. In fact, over the years the library system has grown to twenty branches that serve the needs of diverse populations across city boundaries.

Prints in the Honoring America's Public Libraries Collection were created by artist Joe Davis, a graduate of the Philadelphia College of Art. www.jdavisdesign.com

The Mandarin Team
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