

A BUDGET-FRIENDLY, FEATURE-RICH, FULLY-INTEGRATED, COMPLETE SYSTEM WITH RENOWNED CUSTOMER SUPPORT

Impressions April - June 2022

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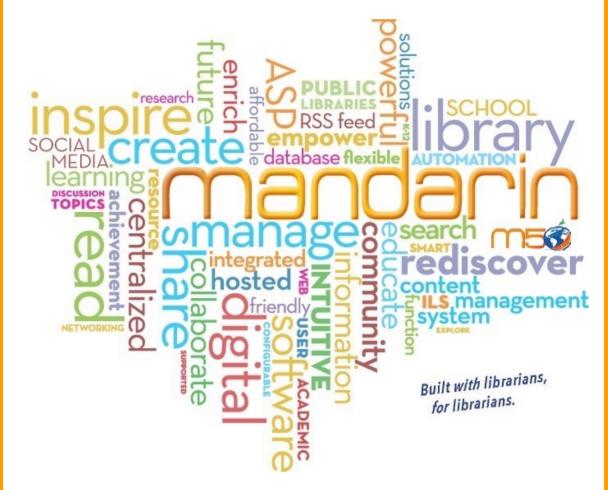


Tracking Usage Statistics for Your M5 Site

Have you ever wanted to know how times your catalog is accessed?

Well, now you can with M5 Catalog OPAC Statistics Feature: Our catalog statistics feature counts how many times the catalog has been accessed by patrons or librarians. The statistics can be viewed from the M5 "setup" under the "Statistics" tab.

Click <u>here</u> to see a short "how to" video...



Year-end procedures

have a link below to two videos to guide you through the process. As always, our support team is also available to assist you if you need guidance or have any questions.

It is that time of the year where you should be performing your Mandarin M5 year end procedures. We

regarding how to work with library transactions

1. It is a good practice before schools start to clean up all open transaction. Please see the video below

2. Removing the students that have graduated. Even though your Mandarin might be set up to load the

Working with Library Transactions

How to Remove Graduated Students

students automatically the system or sync will not remove any students from Mandarin.

3. Run statistical reports